

CHARTER TOWNSHIP OF MONITOR  
REGULAR TOWNSHIP BOARD MEETING  
January 12, 2026

The Supervisor called the meeting to order at 5:00 p.m.

Members present: Spencer, Stewart, Kloha, Arnold, Bellor, Meier, and Meylan  
Also present: R. Sheppard, Attorney

Pledge of Allegiance to the flag of the United States was recited by all.

Public input was held.

Motion by Stewart seconded by Kloha to adopt agenda and consent agenda with the addition of moving the Building Dept. Official to after the Firefighters Rescue recognition and removing the parking lot request.

Motion unanimously carried.

Motion by Kloha seconded by Meier to approve the payment of the bills \$ 57,465.90.

Roll call vote:

Yes: Spencer, Stewart, Kloha, Arnold, Bellor, Meier, and Meylan

No: None

Motion carried.

Motion by Bellor seconded by Meylan to have second reading and adoption of Ordinance 67-T to rezone a 4.785-acre parcel located at the southeast ¼ of Section 21, Town 14 North, Range 4 East, Monitor Township, Bay Co., MI from Agricultural (AG) to General Business District (C).

Roll call vote:

Yes: Stewart, Kloha, Arnold, Bellor, Meier, Meylan, and Spencer

No: None

Motion carried.

Chief Baker reiterated the recent life-saving incident that occurred in Monitor Township and recognized the Firefighters whose actions resulted in a successful cardiac arrest resuscitation. Assistant Chief R. Roberts and Firefighter D. Suchodolski initiated high-quality CPR and utilized an AED along with an oropharyngeal airway (OPA) to secure the patient's airway. The patient regained a pulse and began breathing with assistance. Firefighters S. Becker and N. Burchert accompanied MedStar ambulance to McLaren Bay Region Hospital, continuing life-saving interventions in route. When they left the emergency department, the patient was conscious, sitting upright and beginning to recover. Roberts and Suchodolski received a lifesaving certificate and pin. Becker was present to receive his certificate of recognition award, Burchert will receive his certificate of recognition award later.

Motion by Kloha seconded by Meylan to hire L. Luptowski as building official at 10 hours/week for \$50 per/hour until a full-time building official is hired.

Roll call vote:

Yes: Kloha, Arnold, Bellor, Meier, Meylan, Spencer, and Stewart

No: None

Motion carried.

Motion by Bellor seconded by Meylan to have the owner of 5454 Hilltop address the board.  
Motion unanimously carried.

C. McFarland, owner, he stated that he has wanted to buy the parcel for 17 years for a second garage.

Motion by Bellor seconded by Arnold to grant permission to 5454 Hilltop Drive to purchase the property located behind, to include a restrictive covenant filed at the register of deeds that in order to acquire this piece of property its required that they tie it to the house on 5454 Hilltop so that anyone that gets title work done will see it cannot be sold separately. For purposes of building, it can be considered one, but can't be sold separately, this condition ensures the land remains permanently tied to the primary residential parcel. To sell separately he would need to come back to the township. The costs associated with recording and the attorney fees to write it up, to be paid by the applicant and the board will grant the building of one structure that does not exceed what is legal within the zoning ordinance.

Roll call vote:

Yes: Arnold, Bellor, Meier, Meylan, Spencer, Stewart, and Kloha

No: None

Motion carried.

Motion by Stewart seconded by Meylan to authorize signing of a letter to Governor Whitmer for reimbursement of the Special Elections for the 35<sup>th</sup> State Senate seat.

Roll call vote:

Yes: Bellor, Meier, Meylan, Spencer, Stewart, Kloha, and Arnold

No: None

Motion carried.

Motion by Meylan seconded by Kloha to accept the resignation of T. Shorkey as Chief Baker explained in an email. Shorkey had returned all of his gear on 12.19.2025 without any communication, resignation letter or reply to an email sent to him on 12.22.2025. The board will not hire him again.

Motion unanimously carried.

Motion by Meylan seconded by Bellor to accept a leave of absence request from Chief Baker for B. Budzinski for 6 months starting 12-9-2025.

Motion unanimously carried.

Motion by Bellor seconded by Meylan for approval of the revised yearly pay scale. (Assistant Assessor will be at \$21.45 after passing of the level 2 exam.)

Roll call vote:

Yes: Meier, Meylan, Spencer, Stewart, Kloha, Arnold, and Bellor

No: None

Motion carried.

Motion by Bellor seconded by Kloha to accept the resignation of P. Reinhardt as Deputy Clerk effective 1.5.2026.

Motion unanimously carried.

Motion by Bellor seconded by Kloha to authorize the Deputy Clerk job description and appointment of a Deputy Clerk as decided by the Clerk.

Roll call vote:

Yes: Meylan, Spencer, Stewart, Kloha, Arnold, Bellor, and Meier  
No: None  
Motion carried.

Motion by Meylan seconded by Meier to approve the hall refund request for R. Beson in the amount of \$225.

Roll call vote:

Yes: Spencer, Stewart, Kloha, Arnold, Bellor, Meier, and Meylan  
No: None  
Motion carried.

Motion by Bellor seconded by Kloha to add the new pay schedule to the Personnel Policy as an appendix.

Motion unanimously carried.

Motion by Bellor seconded by Kloha to adjourn at 5:55 p.m. Motion unanimously carried.

Linda K. Stewart, Clerk – MIPMC